

**Whangateau Hall Committee  
Meeting Monday: 5 December 2016**

**Minutes**

Type of meeting: Quarterly

Chaiperson: Richard Gerard

Secretary: Natalie Keane

Members: Jenine Abarbanel (Treasurer), Kathie Walker, Elizabeth Foster, Ken Kinnaird, Elise Macdonald, Lynnette Penney, Jade Muliaumasealii.

Visiting: Jo Heaven (Auckland Council liaison)

Rural Hall Advisor – Rodney

Community Places

Arts, Community and Events (ACE)

50 Centreway Road Orews

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**Apologies:** Natalie, Kathie, Jade

1. **Read Minutes of last meeting.** Moved to accept by Jenine, seconded with amendment by Elizabeth. Accepted.

**2. Matters arising from previous meeting minutes**

1. Jo Heaven asked to acquire copy of Rams lease area map.
2. No return call from Jeff Lyford regarding net tensioner for tennis court and basketball nets
3. Jenine to take the campground voucher back to get a new one with an extension.
4. Wild ginger and other weeds in bush behind Rams: Jo Heaven to ask Jeff about dealing to them.
5. Picket fence. Done.
6. Other fundraising options: will look at again after Christmas.
7. Haven't fixed the trestle tables.
8. The heaters. Concerns shared with Jo. Point Wells has heat pumps.
9. Mops all sorted.

**3. Correspondence**

1. Incoming.
  1. From Auckland council. New power box. It will be put just outside, combined with the new meter box for the sports field lights.
  2. From Audrey: re fitness trail
2. Outgoing
  1. Richard liaising with council/electrician on power box, signs and with Jo.
3. Move by Richard that inwards accepted, outwards endorsed. Seconded Elise. Accepted.

**4. New Business:**

1. Weed eating around the hall fence. Contractors not doing it. Nettie is going to take a photo to send to Jo Heaven of bits around the hall that need to be done. Also the toilets aren't being cleaned properly. Jo to investigate.
2. Resolution of The Great Burrito Catastrophe of 2016. All sorted. Unfortunate that people brought their own, and the numbers didn't materialise. Unfortunate it didn't turn out to be the fundraiser we'd hoped. But no harm done, put it all behind us.

5. **President report.** See correspondence.

6. **Secretary report.** Natalie not present.

7. **Treasurer report.**

1. Opening balance: \$7556.41
2. Expenses:
  1. Nettie (ref ck# 451629) \$200 cleaning supplies.
  2. Nettie (ref ck# 451637) \$250 caretaker stipend
  3. Curtains \$1650
  4. Fence \$2000
  5. Microwave \$189.99
  6. Set up fee for online banking: \$45
  7. Account fee \$5
  8. Total Expenses: \$4339.99
3. Income:
  1. Donation from Folk Club: \$214
  2. Donation from Folk Club: \$100
  3. Total Income: \$314
4. Still on the expenditure horizon: a new refrigerator, approximate replacement cost \$1k. Small tables, qty and cost tbd
5. On the fundraising horizon. Folk club nights on December 14th and 26th. Estimated income: \$300.
6. Closing account balance. \$3530.42
7. Jenine moves that her report be accepted. Seconded Elise. All in favour, carried.

8. **Caretakers report**

1. Mops all sorted.

9. **General Business**

1. Thanks to Nat Keane for the new lovely curtains. Is it possible to make the back window curtains a couple inches longer?
2. Proposals for booking.
  1. Hirer deposits \$200 or booking fee (whichever is less) to the committee account to confirm the booking. Full refund if cancelled 1 month before the event. 50% refund after that. Remainder to be kept by hall committee.
  2. 1 week before event, hirer pays any remaining booking fee PLUS \$450 bond.
  3. After event, hirer refunded all/part/none of bond, and hirer fee paid to Council. Once a month, Nettie gets check from Jenine for hirer fees, takes to Auckland Service Center and they stamp the relevant receipts.
  4. Special concessions to be made for locals.
  5. Do we add a "cleaning fee" on to the hiring cost or do we stay with the option that they do the clean themselves and any additional cleaning costs come out of the bond? Would cost about \$200 to clean the hall each time. \$50-\$100 to polish the floors, and the rest to clean the rest. Nettie prefers to leave it as offer cleaning by request. All agreed.
  6. To make this more convenient, we need a separate bank account suffix for those transactions and a separate cheque book for that suffix. **Jenine to sort that before January.**
  7. **Richard moves to adopt this new booking paying system. Jenine seconds. All agreed. So moved.**
  8. **Jenine to add this information to the website.**
3. **Fitness Trail.** Audrey and Hugh sent through a picture of a proposed seat. That looks pretty good to all of us. We would like to see any additional stations before they are added. **Richard to communicate with WRRRA that we're ok with the bench, but would want prior approval rights of any further equipment added.** Question: do they have consent from parks department to add equipment?

4. Keith Greenwood looking for a copy of the cricket team photo in our case. **Richard to tell him to go to the WW museum, originals there and they can make copies.**
5. **Dog signs.** Playground sign says “no dogs on the playground.” New sign next to campground says “no dogs on estuary, horseshoe island and recreation reserve.” Second sign down other side of the main campground entrance at the boat launching area says the same. Recreational by-law says dogs allowed on the reserve on leash. So we are wondering why this is included on the signs. **Beth Holbrouke is looking into it. Jo will also talk to by-laws, and find out why the signs were put where they were.**
6. **Leigh magazine:** Jenine to mention to Tony and Jenny that she’s communicating for the hall committee as well as folk club.
7. **Drainage.** Drain running from the Rams is blocked and floods regularly. One of the Rams members was trying to dig it out, but says the pipe is blocked under the concrete. Denise contacted council and they said they’re sending someone, but it hasn’t happened. There’s only a small drainage pipe that goes under the road and out to the creek that runs behind Nettie’s place. The creek banks are eroding out, Nettie is having to put in retaining walls. The level of the drain along the Rams driveway is too low, doesn’t connect to the pipe that goes under the road. When it does fill up, it’s quite deep and muddy and can be a hazard for children if they come to play in the flood area. **Kathie is the drainage champion, can we ask her to add the Rams side of the road to her remit and efforts?** Is there a group at Auckland Council working on climate change issues? Can the increasing flooding at Whangateau be considered under that umbrella?
8. **Foreshore.** have had a bit of erosion up to the path. **Richard to follow up with Peter Bilton on that.**
9. **Elections.** Three options for the committee: Model 1 committee becomes an incorporated society with a licence to occupy and manage. Under that, the committee receives all revenue and manage and pay for everything internal to the building. e.g.: lights, heaters. Council would only manage external of building. Model 2 hasn’t yet been completed, it’s sort of a partnership model with a memorandum of understanding between Council and Committee on who is responsible for what. Model 3 council managed. Jo will send us our current Blue Book arrangement and we’ll start the discussion to come up with new plan. Goal is to have an option that will work for all advisory committees. Ours might be confused by being a hall and reserve committee, which might require separate set of rules. Coatesville and Glasgow have two separate committees with two separate sets of rules for hall and reserve. The committees are the same people. *Elizabeth recommends everyone get a copy of the Whangateau Recreation Reserve Management Plan from Rodney District Council.*
10. There are wasps in the ceiling above the bathroom. Looks like bird poop, too. Jo will tell property.
11. Ken requests paper copies of minutes and agendas at the meetings. **Richard to please print and bring those to next meeting.**

Meeting closed at 8:52

Next meeting: 6 March 2017

Minute distribution list

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