

MINUTES OF THE QUARTERLY MEETING OF THE WHANGATEAU HALL AND RESERVE ADVISORY COMMITTEE held on Monday 4 May 2015 in the Whangateau Hall.

Present: Richard Gerard (Chair), Doug Guthrie (Secretary), Elizabeth Foster (Treasurer), Kathie Walker, Elise Macdonald, Lynette Penney, Ken Kinnaird.

Meeting opened at 19.05.

- 1. Apologies:** Jenine Abarbanel.
- 2. Minutes Last Mtg:** Confirmed.
Doug/Richard- Carried.
- 3. Matters Arising :**
 - Country Fair-**Richard has contacted RAMS re combining their tournament with the fair on Anniversary w/e Sunday. They have agreed.
 - Local Matters Ad-** Richard presented a draft ad for thanking sponsors. Cost \$134. Approved.
Action: Richard.
 - Piano-** After discussion it was agreed that the piano should be moved to the stage (RHS between window and fire extinguisher) and tables currently in shed be brought inside partly to help prevent further corrosion of leg mounting bolts. Doug, Richard, Caleb, Geoff Wilkins suggested as movers.
Action: Richard contact Geoff and advise Doug
 - Curtains-** Lynette to obtain quote. Extra tables not required.
Action: Lynette.
 - Signage-** Elizabeth to followup with council.
Action: Elizabeth.(post mtg note-Elizabeth has arranged a mtg with council reps for Wed 20th May at 1pm.)
- 4. Correspondence:** Outwards be approved. Inwards be accepted
Elizabeth/Kathie-Carried.
After discussion a motion was passed 'to advise Auckland Council that the proposed new heaters were unnecessary and out of keeping with the historic nature of the hall. A better option would be to compliment the current heaters with additional units to be fitted above the stage and /or the entrance end wall'.
Richard/Elise-Carried
Action: Doug
- 5. Treasurers Report :** Elizabeth presented an annual balance for year ending 31 March 2015.
Elizabeth/Richard-Carried.
Lynette advised Janine had donated \$20 which has been used to purchase dish washing liquid and rubbish bags.
- 6. Piano.** Covered in 3 above.
- 7 M Munro Invoice:** Lynette presented an invoice for \$302 for a socket fitted above the switchboard at the request of a wedding party hirer. After discussion it was agreed to pay the Munro invoice in total with 50% of cost to be sought from the hirer.
Lynette/ Ken- Carried.
Actions: Elizabeth-pay invoice.
Lynette- contact hirer.
- 8. Functions Update:** The current situation where hirers must obtain a liquor licence and consent for large marquees on the reserve remains. This may change if hall oversight is transferred to Community Leasing from Community Facilities. Community Facilities (Robyn McMichael) to be asked if/ how fenced area can be extended.
Action: Richard

9. Tennis Courts: Remain due for completion by 30 June. Kathie advised that she had heard toilet block upgrade is still scheduled to be done.

10. Community Grants: It was agreed replacement historic photo project be submitted for 15/16 financial yr grants process. Elise to provide Doug with estimated cost and number of prints to be processed.

Actions: Doug/Elise

11. General Business: Lynette offered 80 or so champagne flutes for users to hire. After discussion it was decided to decline the offer as hirers expected providers to clean used items. Doug advised he would be requesting reimbursement for stationery items as he prepared to handover to a new secretary. Receipts will be provided to Elizabeth for
3 Arch Files
Flash Drive
Printer Cartridge.

Meeting closed 2015.

Next Qtrly Mtg scheduled for 7pm Monday 3 August 2015.